

PLEASE COMPLETE AND SEND TO:

MCI Suisse SA - c/o Corentin Ruy - Rue du Pré-Bouvier - 1217 Satigny - Switzerland

Email: corentin.ruy@mci-group.com

Please note that all acknowledgements of your company and listing of company name and address will be generated from the following information. It is mandatory to complete and sign this form to confirm your sponsorship. This form will be considered as a contract.

Company:		Company VAT number:	
Contact name:			
Address:			
Postal code:	City:	Country:	
Telephone:		Fax:	
E-Mail:			
Website:			
P.O. number if applicable:			

We wish to reserve an open space of 6m² : EUR 3,500 + VAT

Please specify if your stand must not be located adjacent to a particular competitor:

PAYMENT SCHEDULE

- All payments must be made in Euros (EUR)
Please refer to page 21 for complete guidelines

BY BANK TRANSFER

Bank: UBS SA - 1211 Geneva 2 - Switzerland
 Company: MCI Suisse SA for SIOG 2018
 Account N°: No 369.393.71L
 Clearing: 240
 SWIFT: UBSWCHZH80A
 IBAN: CH180024024036939371L

BY CREDIT CARD

Visa, MasterCard and American Express are accepted.
Please request a Credit Card Authorisation Form.

CANCELLATION POLICY

Cancellation and changes to your original booking must be made in writing to MCI.

FOR CANCELLATIONS MADE

- Until February 6, 2018 - 25% of total amount will be retained
- From February 6, 2018 to June 5, 2018 - 75% of total amount will be retained
- From June 5, 2018 - 100% of total amount will be retained

**I have read and agree with the SIOG 2018 payment and cancellation conditions above.
 I have taken all the steps to ensure that anyone working on the project is aware of these terms and conditions.**

Place and date:

Signature and company stamp: