

**PLEASE COMPLETE AND SEND TO:**

**MCI Suisse SA** - c/o Corentin Ruy - Rue du Pré-Bouvier - 1217 Satigny - Switzerland  
**Email:** [corentin.ruy@mci-group.com](mailto:corentin.ruy@mci-group.com)

Please note that all acknowledgements of your company and listing of company name and address will be generated from the following information. It is mandatory to complete and sign this form to confirm your sponsorship. This form will be considered as a contract.

Company:		Company VAT number:	
Contact name:			
Address:			
Postal code:	City:	Country:	
Telephone:		Fax:	
E-Mail:			
Website:			
P.O. number if applicable:			

Date	Time Slot	Price
Thursday, November 9, 2017	60 mns	EUR 20,000
Friday, November 10, 2017	60 mns	EUR 19,000
Saturday, November 11, 2017	60 mns	EUR 18,000

Please tick the boxes

\*VAT is not included

**PAYMENT SCHEDULE**

- All payments must be made in Euros (EUR)  
Please refer to page 22 for complete guidelines

**BY CREDIT CARD**

Visa, MasterCard and American Express are accepted.  
Please request a Credit Card Authorisation Form.

**BY BANK TRANSFER**

Bank: UBS SA - 1211 Geneva 2 - Switzerland  
Company: MCI Suisse SA for SIOG 2017  
Account N°: No 369.393.71L  
Clearing: 240  
SWIFT: UBSWCHZH80A  
IBAN: CH180024024036939371L

**CANCELLATION POLICY**

Cancellation and changes to your original booking must be made in writing to MCI.

**FOR CANCELLATIONS MADE**

- Until February 7, 2017 - 25% of total amount will be retained
- From February 7, 2017 to June 5, 2017 - 75% of total amount will be retained
- From June 5, 2017 - 100% of total amount will be retained

- I have read and agree with the SIOG 2017 payment and cancellation conditions above.  
 I have taken all the steps to ensure that anyone working on the project is aware of these terms and conditions.

Place and date:

Signature and company stamp: